



CHILD CARE CENTER LICENSING COMMITTEE MEETING MINUTES

12 November, 2020

<https://ccl.adobeconnect.com/advisorycommittee/>

Members Present: Jody Zabriskie, Dale Smith, Jamie Bitton, Melissa Monsivais, and Matt Wallace.

Members Excused: Alanna Brickley

Members Absent: Bree Murphy

Child Care Licensing Staff Present: Simon Bolivar, Donna Thomas, Melinda Young, Sarah Atherton, Kim Bond, Kim Rice, Kat Martinez, Charlotte Woodward, Michele Evans-Rice, Rosemary Vander Meyden, Paula Mills, Sunny Ledding, and Jacqueline Macias.

AGENCY REPORTS

Child Care Licensing

- Kat Martinez - To look up the updated interpretation manuals on our website childcarelicensing.utah.gov, under Child Care Providers select Rules and Requirements. Interpretation manuals will be updated only one time per year. The updated ones will show the month and current year in a parenthesis.
- Simon Bolivar – To help slow down the spread of COVID-19, licensors will be conducting only remote inspections anytime the incident rate is at 15 percent or higher. The licensor will contact the provider to explain how the inspection will be conducted. Unannounced inspections, follow ups, and complaint investigations will be conducted when the incident rate is below 15 percent.
- Simon Bolivar – The processing of grants on Round 1 is almost completed. We are now processing the grants on Round 2.
 - Sarah Atherton explained that the processing of grants on Round 2 is taking longer. For the grants on Round 1, most providers should have received their grant contract via email from a computer system called DOHSharepoint@utah.gov. Questions can be addressed to Sarah.

Office of Child Care – Karrie Phillips

- The Peer Learning Community Project is now active.
- The school age grant will be funding about 74 programs for the school age year.
- Private child school programs and after school programs are being funded as well.
- The Market Rate Survey is still open. The survey link can be found at urpd.usu.edu or can be obtained by contacting the office of Care About Child Care.

WELCOME

At 10:47 a.m., Jody Zabriskie welcomed everyone and started the meeting.

APPROVAL OF MINUTES

The minutes from the October meeting were approved via email.

NEW BUSINESS

Review and vote on the Committee By-Laws

- Simon went over the proposed changes. Comments were discussed.
 - Dale moved to proceed with the proposed changes in the by-laws. Jamie Bitton seconded motion. All committee members were in favor of motion. Motion passed.

Current COVID-19 emergency procedures status report

- Phase 4, Temporary Emergency Conditions went into effect on November 10, 2020. These conditions will be in place until further notice by the Utah Department of Health. However, every provider must follow and obey their local laws.
- Simon explained the current status. Questions and comments were answered and discussed.
- Sarah Atherton provided the number of home and center facilities that have reported confirmed cases of COVID -19 to us.
 - Homes -58 reports: 42 reported confirmed cases of adults and 16 reported confirmed cases of children.
 - Centers – 132 reports: 89 reported confirmed cases of adults and 43 reported confirmed cases of children.
 - Licensed Exempt for homes and centers – 14 reports: 12 reported confirmed cases of adults and 2 reported confirmed cases of children.

Commercial Preschools proposed rule update

- The proposed commercial preschool rules are still under review by the Governor's Office. The rules will be sent through the legal process as soon as the review is completed.

Committee members comments and recommendations

- Jamie Bitton and Jody Zabriskie expressed their appreciation to Simon for everything he does for the providers.

PUBLIC COMMENT

None

ASSIGNMENTS

None

Jody Zabriskie adjourned the meeting at 11:54 a.m.

UPCOMING 2021 MEETINGS

January 14, March 11, May 13, July 8, September 9, November 18.
10:30 a.m. – 12:30 p.m., virtual meetings

Anyone with a disability requiring accommodations to attend or fully participate in this program should contact Jacqueline Macias at (385) 320-2147 or via email at jmacias@utah.gov to request reasonable accommodations.

Note: These minutes are not intended to be a verbatim transcript of all items discussed, but are to record the significant features of the business conducted in this meeting.